

# MEETING OF THE CITY OF RUSHVILLE, INDIANA

## BOARD OF PUBLIC WORKS AND SAFETY

**MAY 16, 2017**

**5:30 P.M.**

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 270 West 15<sup>th</sup> Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Darrin McGowan, and Dr. John Williams answered roll call. Ron Jarman was not present. Also present was City Attorney, Tracy Newhouse.

**MINUTES:** Cameron moved to approve the minutes of the May 2, 2017 meeting as presented. McGowan seconded the motion. Motion carried.

**MAYOR'S REPORT:** Mayor Pavey introduced the City's intern, Nate Robert-Eze.

**CLERK-TREASURER'S REPORT:** Clerk-Treasurer Copley informed the Board that they had the exit conference with the State Board of Accounts for the audits of 2014 and 2015. There was one comment regarding the records kept by the pool staff. This was a comment that was also made in an earlier audit. Copley said the corrective measures have been given to the pool manager.

There were a couple of findings regarding internal controls and a plan of corrective measures has been made.

### **DEPARTMENT HEAD REPORTS:**

**Park** – Mayor Pavey introduced the new Park Director, Dan Burklow. He began his employment with the City last Thursday. Burklow said he is trying to acclimate himself and establish a routine. He has changed the vendor for pool chemicals, which will save the City money.

**Police** – Chief Tucker handed out the April statistics report. Tucker said he is continuing to gather information regarding the body cameras. He also continues to work with the County on the new radio system. The county commissioners have approved Kenwood, but it still needs to be approved by the county council.

**Street** – Commissioner Miller said that 181 residents brought heavy trash to the site last week. They filled 14 dumpsters.

They have been working on a tile this week at Wilson Estates in an attempt to repair a water issue.

**CITIZEN CONCERNS/COMMENTS:** None.

**CITY DRAINAGE BOARD:** Nothing.

**UNFINISHED BUSINESS:**

1. **Employee Policies – Front Desk – Equipment** – The equipment policy is complete. We are still reviewing the front desk options.
2. **RPRP – Ara Recommendation 427 W 3<sup>rd</sup> Revitalization Program** – The two bids were scored by Ara and their recommendation was to accept the high bid made by Jeff Wilson for \$6,800.00. Williams moved to accept the bid of \$6,800.00 from Jeff Wilson. Cameron seconded the motion. Motion carried.

**NEW BUSINESS:**

1. **Street Department Part-time Hire** – Miller asked permission to hire Landon Meckes as a seasonal employee to replace Danny Dixon. He requested that he start May 22<sup>nd</sup> at \$10.00 per hour. Cameron moved to approve the hiring of Landon Meckes at \$10.00 per hour. McGowan seconded the motion. Motion carried.
2. **INDOT Contract – F&V Cherry Street PH II** – Cameron moved to approve the contract with F&V for Phase II of Cherry Street. Williams seconded the motion. Motion carried.
3. **INDOT Contract – HWC Stellar – Morgan Street – 1601921 – Trailhead – 1601919** – McGowan moved to approve both contracts with HWC for the Morgan Street Project and the Trailhead contingent upon approval by the City Attorney. Cameron seconded the motion. Motion carried.
4. **Apartment Developer LOI** – The LOI has been signed by Joe Peacock. Cameron made a motion to give approval for the Mayor to sign the LOI. This is for 4 acres and an option on 2 acres. McGowan seconded the motion. Motion carried.
5. **Mike Higbee DCI Agreement** – Mayor Pavey passed the agreement around to the Board for review only.
6. **City Center/Princess:**
  - a. Process Oversight and Schedule
  - b. Rushville One Proposer Resolution 2017-8
  - c. ADA Separate Bid GC
  - d. Interdesign Proposal for GC Oversight

Dan Rawlins explained that only 1 statement of qualification was received for the project. They now need to seek a proposal and make an evaluation. He said this is just a step to formerly move forward. Rawlins also said we will need to bid the ADA portion to run concurrent. Cameron moved to approve Resolution 2017-8, Rushville One Proposer. Williams seconded the motion. Motion carried.

**ITEMS NOT KNOWN IN ADVANCE:** None.

**ADJOURN:** There was no further business to come before the Board; Cameron moved to adjourn. McGowan seconded the motion. The meeting adjourned at 5:53 p.m.